



QUEENSFERRY and DISTRICT COMMUNITY COUNCIL



Monthly Business Meeting

Monday 22 February 2021 at 7.30pm

MS Teams – Virtual Meeting

DRAFT MINUTES

Present: Terry Airlie (Vice-Chair), Diane Job (Treasurer), Grant Sangster, Graeme McKinley, David Flint, Neil McKinlay, Anne Mitchell, Andy Malarky, Muir Kay (QBC), David Learmond (QHT), Gillian Smith (QCCC), Laura Sexton, Liz Holmes (Minute Secretary), Cllr Graham Hutchison, Cllr Kevin Lang, Cllr Norman Work, Michelle Gordon (QHS), 1 local resident, 1 guest.

1. QDCC Chairman's Welcome	<p>With the Chair submitting continued apologies due to illness, the Vice-Chair opened the meeting and welcomed all members, residents and guest speaker to the online meeting via MS Teams. The Committee expressed their best wishes to the Chair and his family for a speedy recovery. In addition to members, meeting links are available to the public on request and one local resident was also attending.</p> <p>He noted the recent bad weather which had raised queries on empty grit bins and responsibilities for refilling. Other matters of interest since the last meeting included telecoms masts and phone boxes. The increase in planning activity had continued across Queensferry with various developments proposed or in train. Diane was thanked for her work on handling these.</p> <p>The Committee also congratulated Anne on the Community Award nomination for her work with Ferry Elves. This is a monthly award sponsored by Westfield Veterinary Clinic, and would be covered in the local press.</p>
1(b) Adoption of Minute Secretary	<p>Following last month's meeting Terry advised that Liz Holmes had agreed to take on the vacant Minute Secretary role. This required formal adoption, the nomination was proposed by Terry and seconded by David F.</p>
2. Apologies	<p>Keith Giblett (Chair), Martin Crow (Police), Cllr Louise Young, Jenni Meldrum (interim rep for town centre businesses)</p>
3. Police Report	<p>The Police Report was circulated before the meeting. With no police attendance, any questions could be fed back via Terry for follow up. The Committee had previously commented on the revised format which it was understood had been adopted across the whole Almond area making it difficult to see activity specific to Queensferry. It was suggested that going forward Martin could perhaps highlight any specific instances separately for the Committee's attention. Terry advised that this month the comments provided were on continued handling of current social restrictions; no identification of person(s) responsible for tyre slashing in December; reopening of the Hawes car park; and resident complaints about speeding on Scotstoun Avenue.</p>



<p>4. Guest Speaker</p>	<p>Terry introduced Karen Stewart and invited her to provide an overview of her role as Forth Bridges Tourism Strategy Manager. Karen advised that she had only been in post a few weeks and was looking forward to establishing working relationships with relevant local bodies as and when current restrictions allow. Regarding the status of current larger projects she noted:</p> <p>Tourism Signage Strategy – recommendations made on upgrading, replacing or providing new signs but need funding.</p> <p>Transport Scotland, Contact Education Centre - cantilever chairs are waiting to be installed, telescopes to be provided, including one suitable for children and wheelchair users.</p> <p>Forth Bridge Experience – planning approved by CEC, currently evaluating tenders for work involved.</p> <p>Cruise Forth & North Queensferry CC – meetings scheduled. NQCC planned for 2 weeks’ time.</p> <p>Speaking on behalf of QHT David L welcomed her appointment and invited her to meet to go over the background and work carried out on signage.</p> <p>Terry agreed to facilitate this. He thanked Karen for joining the meeting and that the Committee would be in touch further as required.</p> <p>ACTION: Terry to set up meeting Karen Stewart (FBTS Manager) with QHT.</p>
<p>5. Minutes from Last Meeting (Jan 21)</p>	<p>Terry thanked Grant for preparing the January minutes. No amendments were requested, minutes proposed by Anne and seconded by Diane.</p>
<p>6. Matters Arising</p>	<p>OUTSTANDING ACTIONS</p> <p>MAY 2019 Harbour Wall: New information recently came to light with the appointment of a project manager (Stephen Knox). He had been put in contact with Muir and QDCC for liaison purposes. Work due to start April 21, brought forward to March. ACTION CONTINUES</p> <p>JANUARY 2020 Forest Nurseries: Some concerns were raised by Cllr Hutchison regarding road access to the site at Dundas, which passes near some residences. No further action meantime. Propose closing and bring back to Agenda at later date. ACTION CLOSED</p> <p>FEBRUARY 2020 Museum: Action for QDCC to re-engage with CEC Museum Dept. No further action meantime. Propose closing and bring back to Agenda at later date. ACTION CLOSED</p> <p>SEPTEMBER 2020 Leisure Facilities: A new timetable issued in November 2020, but then quickly withdrawn due to further coronavirus restrictions. ACTION CONTINUES</p>



	<p>OCTOBER 2020</p> <p>Development Management Sub-Committee (DMSC): Ongoing dissatisfaction on the questionable basis for making decisions at CEC. Investigate formation of a community forum. The purpose of such a forum being to act as an engagement vehicle. No movement, Terry to re-engage. ACTION CONTINUES</p>
	<p>JANUARY 2021</p> <p>Police Report: Terry to speak to Martin regarding potential for improvement of the report format and content. Covered under Agenda Item 3. ACTION CLOSED</p> <p>Development Trust for Queensferry: Terry to arrange a meeting to see what direction this could take next, particularly relating to Queensferry’s community facility existing ‘seed fund’. To liaise with Keith and bring back to Committee. ACTION CONTINUES</p> <p>Antisocial Behaviour (ASB): Norman to make enquiries on whether either CEC or a development trust could invest in CCTV coverage to monitor activities outside shops and residences around Scotstoun Grove. Included under Agenda Item 8, Cllr Work report. Likely that CEC may say that responsibility for CCTV lies with the Shopping Centre, but potential for CCTV at the recycling facilities being looked at. ACTION CONTINUES</p> <p>Terry to follow up Scotstoun Grove ASB events with the police reps. Information passed on, including previously reported ASB activity in the Ashburnham area. Awaiting feedback. ACTION CONTINUES</p> <p>Road & Pavement Adoption – Dalmeny Park: Norman and Graham to clarify adoption status of Dalmeny Park streets, perhaps with the aid of a map. A timescale for adoption by CEC, if applicable, would be desirable. Included under Agenda Item 8 Cllr Reports. Understanding is that developers should approach CEC and apply for adoption. Has to be an adoptable standard, can be problems with new materials used, eg monobloc. No fixed timescale, can be 3-4 years from completion of final property. Graham awaiting response re Dalmeny Park on whether adoption applied for or not. If not QDCC to consider formally contacting developers to pursue. ACTION CONTINUES</p> <p>QDCC Minute Secretary Role: Terry to pass on further information regarding duties of the minute secretary to the volunteer. Covered under Agenda Item 1(b). ACTION CLOSED</p> <p>Health & Wellbeing Report – Ferry Elves: Everyone should think about what to do with the money left over from Ferry Elves in 2020 and pass ideas back to Anne. Also consider if Ferry Elves should continue next Christmas as the virus may still have an impact. Note some of the excess funds have been provided to charity and to help local families in need. Committee agreed that the balance should also be used now. Discussed position next Christmas and agreed continue for one more year re Covid given impact on whole of society. Beyond that look to the Community Development Trust as the owner to bring in additional funding and act on responsibilities for this area. ACTION CLOSED</p>



	<p>Communication Report – Binks Parking: Kevin to clarify the emerging opportunity to increase car parking capacity at the Binks which had generated alarm amongst local residents. Proposal withdrawn. ACTION CLOSED</p> <p>QBC - Harbour Lifebuoys: Norman to expedite replacement harbour lifebuoys with CEC (possibly Brian Paton). Wrong lifebuoys were delivered, returned and reordered correct size. Expected Wed 24 Feb, to be fitted Thurs 25 Feb. Seeking assistance from Ward Councillors if further problems. Confirm position at next meeting. ACTION CONTINUES</p>
<p>7. Chair’s Report</p>	<p>No report this month</p>
<p>8. Councillors’ Reports</p>	<p>Cllr Graham Hutchison – report circulated before the meeting. Nothing to add. Cllrs Lang & Young – report circulated before the meeting. Nothing to add. Cllr Work – report circulated before the meeting. Nothing to add.</p> <p>Terry asked about the temporary Builyeon Road phone mast which had now been removed, and what were the next steps. Kevin noted that an application for a permanent mast on Dundas estate had been submitted, with a back up location at the Shell garage if the Dundas site was not approved. Diane added that QDCC had not been approached about the temporary mast.</p> <p>David L asked for views on the High Street redesign work. Concern noted on the fluid nature of the funding. This could lead to moving away from the original project purpose and to potential delays.</p>
<p>9. Treasurer’s Report</p>	<p>Report circulated before the meeting. Noted a quiet month with no expenditure.</p>
<p>10. Secretary’s Report</p>	<p>Report circulated before the meeting. Nothing to add.</p>
<p>11. QDCC Subcommittees</p>	<p>Queensferry High School (QHS) Michelle reported continuing with remote learning, using a unique model, keeping to the timetable. Some seniors were back that day, those needing practical work. This accounted for 8% of pupils and 79 were in. Phased approach with more expected tomorrow and then on 15 March for those needing SQA assessments and results. Keeping to social distancing with 2m apart. Staff to do lateral flow tests twice a week, and encouraging senior pupils to also be tested. Some were finding it difficult to master the technique. Anne offered a quick tip to help with this.</p> <p>Planning & Housing Report circulated before the meeting. Items highlighted included - Phone Masts – written to Planner about siting at Dundas, back up at Shell garage noted. Will require mast to be somewhere near A90 corridor for emergency services. Dalmeny Park – proposal to replace the commercial site with 16 affordable flats.</p>



Number of objections raised, on the revised height and reduced parking space allocation. Diane again noted that QDCC not informed.

Wider issue on whether mixed use/commercial is viable on future developments and if not, then outcome could be more houses. QDCC to consider further on the implications going forward re the Builyeon Road site for example. Need for more local affordable homes recognised, and that 2 current developments are providing a 25% allocation within their plans.

Transport

Report circulated before the meeting. Nothing to add.

Graeme notified the Committee that the Queensferry Crossing Evaluation Report is now on the website.

Neil commented on the significant number of parked cars from Hawes Brae up to and then also along from Chapel Gate to Dalmeny Main Street the previous weekend. It was accepted the sunny and milder weather would have contributed to this but it proved difficult for pedestrians and cyclists at some pinch points, as well as buses heading to/from Dalmeny, and could be a road safety issue. Noted also been a problem in other parts of the City, with restrictions introduced at the Pentlands for example. Agreed to keep under review, and consider raising via Spaces for People.

ACTION: Grant to take up with CEC.

Environment

Report circulated before the meeting. Anne highlighted a potential safety issue at Echline roundabout. The crash barriers near the Shell garage are damaged, the barrier sections are missing leaving the metal posts exposed. Neil to check further.

ACTION: Neil to check damaged crash barriers at Shell garage side of Echline roundabout.

Neil also updated the Committee on additional work by Cleanferry broadening their coverage to include verges.

Queensferry Heritage Trust (QHT)

David L reported that QHT had held an on-line virtual talk, which was very successful, and plan to do more.

Queensferry Boat Club (QBC)

Muir asked who grants permission for commemorative seats at the Harbour. Someone had been seen measuring up for one recently.

ACTION: Terry to check with CEC on permissions for new benches at the Harbour and let Muir know.

Muir also asked for CEC contact details for CCTV at the Harbour.

ACTION: Norman to forward CEC contact details re CCTV at Harbour to Muir.



	<p>Health & Wellbeing Report circulated before the meeting. Nothing further to add.</p> <p>Queensferry Churches Care in the Community (QCCC) Gillian reported that QCCC carrying on as best can during lockdown. Staff tested and vaccinated. Planning to open and bring people back to the Haven in July, using a blended approach.</p> <p>Education & Recreation Report circulated before the meeting. Nothing to add.</p> <p>Communication Report circulated before the meeting. Nothing to add.</p>
<p>12. CEC/QDCC Business updates</p>	<p>Nothing to report.</p>
<p>13. AOB</p>	<p>As discussed at the previous meeting David L reminded the Committee that QHT was asked to contact the Queen’s and Lord Treasurer’s Remembrancer (QLTR) regarding the sale of land at the Sealscraig. Not heard back yet. Grant asked if QHT were looking to identify any other areas of land under similar risk. David L waiting for QLTR response before pursuing further.</p>
<p>14. Questions from the floor</p>	<p>No questions raised.</p>
<p>15. Date and time of next meeting</p>	<p>Monday 22 March 2021 at 7.30pm.</p>