

Queensferry & District Community Council & Cala

Community Chest Application

Background

Queensferry and District Community Council (QDCC) have a long established and well developed working relationship with Cala Homes going back to the time when Dalmeny Park (The old Agilent Site) was first proposed and ultimately delivered. For a number of years now Cala have both supported and continue to support the local community within Queensferry in a number of different ways and are now seeking to deliver a lasting legacy.

With the housing developments at Queensferry Heights complete and Rosebery Wynd well in progress, Cala wish to offer ongoing and continuing support to local interest groups across the community who are situated within the existing boundary area as covered by The City of Edinburgh Council scheme for community councils for QDCC.

Moving forward this funding opportunity will be known as the *QDCC and Cala Community Chest*.

QDCC and Cala Community Chest

Application form (awards up to a maximum of £1000)

Privacy statement: Personal information included on this form will only be used by QDCC for purposes of communication with the applicant and facilitating the transfer of funds if the application is successful. Personal information will not be shared with any third party and will be held for six years from the end of the financial year in which it is submitted, before being destroyed.

The organisation must be based and operating in or from the town of Queensferry within the boundary defined in The City of Edinburgh Council scheme for community councils for QDCC.

1. Overview - Your Organisation

Please provide a brief overview of your organisation (no more than 250 words)

Purpose of the organisation and general benefits to the community of Queensferry

2. The Project Benefit

Who is your project aimed to benefit within the community? – for example, age groups, additional support needs, families, different ethnic backgrounds, etc. – please specify.

3. The Project

Please provide a clear explanation of the proposed project (no more than 300 words)

4. Financial Information (All costs must be evidenced. Further details can be provided separately)			
Please list all project costs (List costs associated with this specific project only)	Amount	Estimate provided	Date of estimate
Total overall cost of project			
Please list additional funds for this project (Not including the grant applied for here)	Amount	Funds secured	Date secured
Total additional income to project			
Total amount requested from the Cala/QDCC Community Chest (Please note: This should be equal to total overall cost minus additional project income)			

5. Contact information
Name of organisation :
Name of main contact :
Name of alternate contact (optional) :
Contact postal address :
Contact phone number:
Contact email address:
6. Your organisation details
Charity/SCIO Number (if applicable)
Company Number (if applicable)
VAT Number (if applicable)

Bank details	
Please state the name of the bank account this grant would be paid into if successful. This should be the bank account of the organisation stated above.	
Name of bank	
Bank address	
Account name	
Bank sort code	
Account number	

7. Confirmation Checklist	
I confirm that the following documents have been included with this application:	Please tick
Constitution or Memorandum and Articles of Association, Trust Deeds of your organisation	☐
Most recent annual (audited) accounts. Where your organisation is newly constituted, a most recent bank statement will suffice.	☐
Evidence of all estimates / quotations listed above	☐

8. Declaration
I confirm, as the undersigned, I have obtained all necessary consents, insurance, and permissions to deliver this project.

9. Signatures	
All applications must be signed by two people who are recognised as representatives of your organisation. Signatories must be individuals authorised to enter into agreements and receive funds on behalf of your organisation.	
You are being asked to declare that;	
To the best of your knowledge, that the information contained in this application and any accompanying attachments is accurate.	
Signature:	Signature:
Name:	Name:
Date:	Date:
Position:	Position:
Please send this application and accompanying documents to: QDCC Secretary: info@queensferrycommunitycouncil.co.uk If sending by post, please let the Secretary know so that we can check that it arrives safely.	